RECRUITMENT PACK

Faculty of Science and Engineering

Head of School of Medicine and Clinical Practice
(Eligible for consideration for Professorial title)
INTRODUCTION

The University of Wolverhampton holds a distinctive place within the higher education sector, and is one of the most successful modern universities, delivering excellence in teaching and research, widening access, and business engagement. Having begun life nearly 190 years ago to enhance the education and skill base of the workforce in what is today a major industrial conurbation, we have continued to fulfil and develop the role to meet the needs of the regions we serve. Today, as the 'University of Opportunity', the University of Wolverhampton is an integral part of economic growth and social change within the West Midlands and beyond.

Our course offering is comprehensive over four faculties, within which we have a total of 17 Schools and Institutes. We have three main teaching campuses in the UK: City Campus based in the heart of Wolverhampton city centre, Walsall Campus, and Telford Innovation Campus. In addition we have Learning Centres in Burton, Telford and Stafford and operate the University of Wolverhampton Science Park, a centre devoted to the support and enhancement of innovation and enterprise. Further business engagement sites are located in Hereford and Kidderminster, and we also have an international presence with associate campuses in Biarritz and Sri Lanka.

We are well known for the provision of high-quality education with an excellent graduate employment record, with 96% of our most recent graduating class in employment or further study. We are a significant strategic force in the educational, cultural and economic development of the West Midlands, recognised for world-leading research across all our research areas in the most recent Research Excellence Framework exercise, which in 2014 saw our largest staff and research submission yet.

Outstanding teaching, research and business engagement, to make us a leading university in the UK and internationally.

Our five-year investment programme Our Vision, Your Opportunity aims to generate £250 million of investment by 2020, enhancing the student experience and driving economic growth to allow us to deliver our new Strategic Plan. It has already resulted in changes to the Campus skyline with new buildings like the Rosalind Franklin science centre and Lord Swraj Paul Building, home to our Business School. A £4 million redevelopment of the City Campus courtyard includes new catering options for students, including an on-site Starbucks, while work continues on a new Science and Technology Prototyping Centre at the University of Wolverhampton Science Park.

We are also well on the way to delivering specialist engineering provision at Telford and City campuses (£12 million investment in total), the Digital Campus programme of digital projects that will revolutionise student and staff processes and interactions, and our new £100 million construction and built environment 'super campus' that will transform the former Springfield Brewery site in Wolverhampton. All of this is further supported by investment in research and academic staff.

This is an exciting time to join the University of Wolverhampton and we look for exceptional candidates to work with us in achieving our vision. Come and join us.

Professor Geoff Layer
Vice-Chancellor
The University of Wolverhampton is a learning community promoting excellence, innovation and creativity. The University is committed to being:

- an agent for social inclusion and social mobility;
- an arena for the development of innovative ideas and critical thinking;
- a strategic force driving educational and cultural strategy for the city and the region;
- an educational hub supporting the economy through employment, entrepreneurship, creativity, knowledge transfer, research and development.

Through knowledge, innovation and enterprise we aim to transform the lives of all those who engage with us.
OUR HISTORY

The University of Wolverhampton is a leading modern university with a tradition of providing opportunity and academic excellence dating back 190 years.

The early years (1827-1899)
The roots of the University of Wolverhampton lie in the 19th century growth of Mechanics Institutes, which provided vocational and general education for working men. Following its formation in 1827, the institution grew and strengthened in the decades that followed, influenced heavily by being at the heart of the Industrial Revolution.

Early 20th century (1900-1944)
By 1903, an educational foundation had firmly been established with over 1,300 students studying courses including coach building, house painting and pattern making, with scholarships introduced in the early part of the 20th century. The Wolverhampton Technical College had been formed by 1915, as well as the Municipal School of Arts, later to become the Wolverhampton College of Art. In 1920, the original Deanery House was demolished, making way for the iconic Marble building you see today in Wulfruna Street. The foundation stone was laid by HRH Prince George in 1932 forming the base for the University’s presence in Wolverhampton city centre to the present day.

The post-war years (1945-1968)
The post-war ‘boom’ in education led to a growing demand for a variety of subject areas and in 1945 a music department opened, enrolling 135 students in the first year.

In 1957, the College was awarded one of the earliest digital computers in the UK. By 1966, with student numbers at c.7,000 the College began to provide Bachelor’s degrees with options in English, Geography, History, Music, Economics and Computer Technology and held its first ever degree ceremony.

Wolverhampton Polytechnic (1969-1991)
On 1 September 1969, the College was officially designated a Polytechnic. It comprised five faculties: Applied Science, Art & Design, Arts, Engineering, and Social Sciences, with a further Faculty of Education established in 1977.

The 1970s also saw Wolverhampton develop into a truly international community with students from Iran, Malaysia, and Nigeria, and the delivery of Wolverhampton courses internationally beginning to flourish.

By the 1980s, through mergers with teacher training colleges in Wolverhampton, Dudley and Walsall, and expansion into the overseas market, the University had established itself as a global provider of entrepreneurial education. Nurse education was brought into higher education institutions from hospitals, mainly in polytechnics. For Wolverhampton, this led to the creation of the School of Nursing and Midwifery at Walsall Campus. Independence from local authority control and incorporation as a higher education institution occurred in 1988.

The University of Wolverhampton (1992-present)
In 1992, Wolverhampton Polytechnic was granted university status and became the University of Wolverhampton with direct degree awarding powers.
THE UNIVERSITY OF WOLVERHAMPTON TODAY

With approximately 22,000 students, of whom 80 per cent are undergraduate, we are a large academic community. With a portfolio encompassing biosciences, social sciences, construction, engineering, law, computing, business management, education, health and wellbeing, and creative and performing arts we are renowned internationally for the quality of our programmes and recognised as being at the leading edge in enabling students to secure professional careers – as evidenced by our students’ 96% employability rate.*

We are fully committed to enhancing the student experience and the learning and teaching environment. We are developing clear faculty approaches to learning, teaching and assessment, particularly focusing on student support, innovative teaching, scholastic development and research-informed teaching. As well as continuing to deliver effective teaching and learning in key subject areas, including the 50th year of English at Wolverhampton in 2016/17, we are growing our portfolio of courses aimed at the economic needs of the region. This is reflected in the advance of our science, technology, engineering and maths (STEM) based provision, including the addition of our BSc (Hons) and MChem Chemistry courses and BEng in Chemical Engineering. Meanwhile, specialist facilities, such as the British Judo Centre of Excellence at Walsall Campus, help our students to develop the skillsets to achieve their ambitions.

We have recently reviewed our postgraduate portfolio and new areas of activity are developing rapidly. Over the last few decades our unique portfolio has attracted students from across the globe, and we were one of the first to develop ‘in-country’ delivery of our programmes.

We play a key role within our region and we have a significant track record of raising education standards in regional schools. We are leading the drive for improvement of underperforming schools in our region and supporting them to raise the aspiration levels of young people in the area. We currently sponsor a number of academies, two University Technical Colleges, and have a significant outreach programme to raise the aspiration of young people in the region.

The University has a long track record in the development of alternative and flexible forms of learning, particularly through blended learning. Following previous ground-breaking advancements such as our virtual learning environment, the Wolverhampton Online Learning Framework (WOLF) and e-portfolio vehicle PebblePad, a major aspect of our ongoing investment is the new Digital Campus: a £30 million five year growth programme of five key digital projects. It aims to go beyond changes to IT infrastructure by aligning the University’s people, processes and systems and changing the way they interact.

We have a well-developed sense of purpose in respect of widening access and securing student success and we adopt the key principles of the Student Lifecycle Model developed by HEFCE in 2001. This means that we have a commitment to a holistic approach to an inclusive and accessible curriculum. We define widening access as providing opportunities and making sure individuals are able to maximise that opportunity. This requires a particular focus on transition to higher education, a supportive learning environment, a recognition of diversity, support into graduate employment and postgraduate study.

Our student body is very diverse in that we have one of the highest proportions of students from low income groups, a high proportion of students from minority ethnic groups, significant numbers of part-time and mature learners. We also have a rapidly growing intake of disabled students. All of this is based on building on our heritage and seeking to secure an inclusive environment.

We are committed to being a major global player and are increasingly developing key partnerships to secure further growth. In recent years there has been a significant growth in transnational education (TNE) partnerships and numbers are continuing to grow. There are also significant international research links in the faculties and these are also increasing.

As well as enhancing our students’ employability, the University is highly regarded within the region and beyond for the help it is able to give its commercial partners. We work with businesses of all sizes, from the small and medium-sized enterprise (SME) community to larger national companies, in support of research and development, the placement of our students into business and in discrete project assignments.

*Destination of Leavers from Higher Education survey 2015.
STRATEGIC PLAN 2016-2021

Our mission
Maximising opportunity through generating knowledge, innovation and enterprise.

Pillars
1. Students First
2. Skills and Knowledge for Economic and Social Transformation
3. Significant Influence and Impact

Our ambition
To be a progressive and influential sector leader, championing diversity, growth, and creating life chances for all while enhancing economic impact and accelerating ambition across the entire University community.

1. Students First
   By 2021, we will:
   1.1 Achieve a sector-leading University experience for all.
   1.2 Maximise individual potential for all students.
   1.3 Create outstanding learning opportunities informed by world-leading research and professional practice.

2. Skills and Knowledge for Economic and Social Transformation
   By 2021, we will:
   2.1 Provide learning, research and engagement opportunities which target the economic and social needs of the areas in which we operate.
   2.2 Maximise individual potential for all our staff.
   2.3 Seek to eliminate inequality by narrowing the skills gap within the communities we serve.

3. Significant Influence and Impact
   By 2021, we will:
   3.1 Transform lives through research.
   3.2 Be renowned as a University that makes impact regionally, nationally and internationally.
   3.3 Foster global knowledge exchange and collaboration.
The University of Wolverhampton has prepared for the change in the higher education policy and funding environment in the UK. With good financial reserves and a high quality, focused curriculum offer, the future of the University is strong.

Our approach enriches the student learning experience via an enhanced, employer-responsive curriculum ensuring graduates leave the University as highly employable, digitally literate and globally aware individuals with an important competitive edge in the increasingly challenging job market.

We also have a new innovation and enterprise strategy. Developing and enhancing current activity in this area, two innovation and enterprise hubs have been created at either end of the Wolverhampton Telford Technology Corridor, creating an environment that stimulates and encourages enterprise, entrepreneurship and innovation in the region. This not only presents fresh opportunities for students and graduates but also provides local businesses with the incentive to raise their research and development activities across the full range of technologies.

Our enhancement of student learning opportunities was highly commended, the highest possible accolade, following the last institutional audit by the Quality Assurance Agency in 2015. Additionally, our National Student Survey results are strong and improving year on year.

In the Research Excellence Framework 2014, we submitted 13 of our Research Centres and entered more staff across more subject areas than ever before. All areas had elements graded at the highest level, with our research classed as world-leading.

We have made significant investment in our teaching and learning spaces, creating state-of-the-art-facilities for students and staff. Following notable investment at Walsall Campus that resulted in our iconic Performance Hub, Learning Centre and a new Institute of Sport, including the British Judo Centre of Excellence, recent years have seen our Campus landscape develop even further. The £25 million Rosalind Franklin Science Centre, a state-of-the-art science centre, opened for teaching in 2014 and the following year established the new £18 million Lord Swraj Paul Building, home to the University of Wolverhampton Business School. Our recent Millennium City courtyard redevelopment has improved access and catering facilities in the heart of our City Campus.

Further investment in engineering is set to transform Telford Innovation Campus, while our plans have been approved for the new Springfield Campus, which will develop the former Springfield Brewery into a centre of excellence for construction and the built environment.
THE UNIVERSITY STRUCTURE

Vice-Chancellor

Private Office
- Policy Advisor
- PAs

Deputy Vice-Chancellor (External Engagement)

Deputy Vice-Chancellor (Academic)

Deputy Vice-Chancellor (Access and Life Long Learning)

Pro Vice-Chancellor (Research)

Finance Director

Director of Organisational Development

University Secretary
- Governance
- Strategic Planning
- Legal
- Equality & Diversity

- University of Wolverhampton Science Park
- Business Solutions
- Project Support Office
- External Relations Directorate

- Students' Union
- Deans of Faculties
- Recruitment and Partnerships Directorate

- Academic Support Directorate
- Multi Academy Trusts
- Regional Learning Centres

- Research Policy Unit
- Doctoral College

- Finance Department
- Estates & Facilities Directorate

- Academic Registry
- Office of Dean of Students
- Human Resources Directorate
RESEARCH AND INNOVATION

Research
The University of Wolverhampton has a breadth of research interests across its academic subject areas. Across the University, we have over 20 Research Institutes and Centres focusing on research areas including neuro-oncology, sport and exercise performance, dementia, art and design practices and the built environment. Our applied research activities impact on business, public and voluntary sectors in a number of ways by advancing knowledge and addressing real world problems. We are on a path to grow our research base and increase our impact, demonstrated by our improved Research Excellence Framework 2014 outcomes. As part of our commitment to enhancing research, we have invested £12 million to fund new or enhanced research areas over six years.

The initial focus of the investment has been the recruitment of new academic staff, to significantly enhance the research capacity and capability of the University in target areas and further build the research community. In addition to these strategic appointments a number of PhD studentships have been established to grow existing high-quality research within the University, and we continue to invest in current staff to provide opportunity to grow the capacity for world-leading research. In the latest investment round, we have focused on new strategic strengths.

Business Growth and Innovation
The University of Wolverhampton is a business facing university, investing in the development and enhancement of regional and national businesses.

Through our Telford Innovation Campus and the University of Wolverhampton Science Park, we provide much needed business incubator and grow-on space. Businesses housed in the incubator space have access to onsite business advice and training, specialist consultants, access to University facilities and consultants, and the Business Start programme. The University’s Business and Innovation Centre on the Telford Innovation Campus provides ‘grow-on’ space for those companies currently occupying the e-Innovation Centre on the same campus. The campus can hold up to 60 businesses with a further 80 businesses based at the Science Park.

The University of Wolverhampton is committed to the development of businesses. Our Business School, housed in the Lord Swraj Paul Building, features an executive education suite for training the business leaders of the region. Our Business Solutions Centres are support facilities that provide a one-stop shop for businesses to seek expert unbiased advice, support and resources from the combined partnership. Through the Business Solutions Centres, the University is also able to act as a ‘broker’ facilitating business expansion, something which businesses have reported is lacking within the region.

In 2016, we launched our new Apprenticeship Hub at the former Feathers pub on City Campus, which provides opportunities for budding apprentices to develop professional and technical skills in a real working environment, at the same time providing valuable resources and support to help meet the needs of local businesses.
WOLVERHAMPTON: A PLACE OF OPPORTUNITY

The University of Wolverhampton is a vital provider of inspiration, aspiration, practical support and development in the Black Country, West Midlands and beyond.

The city has a vibrant, diverse, multicultural community and excellent transport links to Birmingham, Shropshire, Staffordshire, London and beyond. Just 30 minutes from Birmingham International Airport, the University of Wolverhampton is truly at the heart of the nation.

The Black Country is made up of four boroughs – Dudley, Sandwell, Walsall and Wolverhampton. Each borough is independently operated and has its own strengths and needs, but the Black Country as a whole is characterised by rich social, cultural and community diversity containing areas of social deprivation with traditionally low levels of educational participation.

In line with the University’s own £250 million investment plans, which are funding multiple flagship projects helping to change the city’s skyline, the city is also being revitalised in other ways. Wolverhampton is one of the top ten fastest growing economies in the UK with over £3.7 billion investment either on site or in the pipeline.

The interchange project in Wolverhampton city centre has revolutionised transport into the city, creating a single hub for public transport and creating a gateway entrance to the city on the West Coast Main Line. The i54 project, just off the M54, sits between our City and Telford campuses, a 15 minute drive from either location. Supported by the Wolverhampton, Staffordshire County and South Staffordshire Councils, i54 is a significant development for the region with Jaguar Land Rover, Moog, and Eurofins already on the site.
OUR REGIONAL PRESENCE

We are a university of the region and for the region. Our mission commits us to providing for, and contributing to, the region through vocationally relevant programmes that ‘enable and encourage individuals to realise their full potential’. 80 per cent of our undergraduate students come from within 25 miles of the City Campus which incorporates the Black Country, Shropshire, Staffordshire and Birmingham.

Powered by the revolutionary Midlands Engine and led through the Black Country local enterprise partnership (LEP), the area is undergoing a programme of regeneration. £1 billion of government investment will boost the region’s economy, with the West Midlands becoming a major ‘city region’ in which the University is a key partner for success.

The establishment of a devolution agenda in the region has led to the development of radical new partnerships. To address the challenges facing the West Midlands economy, we’ve entered into a groundbreaking partnership with Birmingham City University and Coventry University to launch West Midlands Combined Universities (WMCU) with a collective aim of increasing growth and prosperity in the region. We’re also collaborating with six universities as part of Midlands Enterprise Universities (MEU), a partnership that will combine the knowledge, expertise and influence to provide an economic resource to power the Midlands Engine. The focus is on collaboration and economic growth.

We help to embed entrepreneurship in our region through initiatives such as SPEED Plus, led by the University and part-funded by the European Regional Development Fund, which aims to support current students and graduates to set up their own business. Helping participants to develop entrepreneurial skills, the project creates new jobs and wealth in the West Midlands region resulting in the creation of 208 new businesses and over 400 jobs since 2013.

Part of our continuing success lies in our innovative partnerships, working to improve education and opportunity for communities across the West Midlands through Academy Schools, University Technical Colleges and University Centres, as well as collaborations with local businesses, particularly on sites such as Springfield. Flagship projects like this will help to mark out Wolverhampton as an economic power, with Springfield Campus positioning the city as a national and international hub of excellence for construction and the built environment.

The University of Wolverhampton Science Park is home to over 80 businesses and recently celebrated its 20th anniversary. In addition to office and workshop space, the site provides an incubation unit for start-up companies and offers conferencing and seminar facilities to businesses, as well as Wolverhampton Business Solutions Centre which is recognised for providing award-winning business support services and consultancy. In 2016, we launched a new Business Solutions Centre in Wyre Forest, Kidderminster, following 2015’s new centres in Skylon Park, Hereford, and in Telford, which extended our support across the Marches region.

Our work in Shropshire is currently centred around our Telford Innovation Campus and involvement with the Marches LEP, while we are engaged with a number of Staffordshire based schools and businesses. In 2015, University Centre Telford launched at Telford’s Southwater One complex; a collaboration between the University and Telford College of Arts and Technology, the centre widens access to higher education through its offer of short courses and professional development opportunities. Over recent years, we’ve grown our presence in these areas and will continue to develop further partnerships.

The University of Wolverhampton is the anchor for economic development, job creation and partnership work within the region. We work closely with partners across all areas of the region to improve the skill base, business development and success, and enhance aspiration. This is the driving force behind the University’s activity and an area that will continue to grow and develop as the region does.
Campuses +
Wolverhampton, Telford, Walsall,
UoW Science Park, Springfield

Distributed Learning
Centres/Regional Learning
Centres
Stafford, Southwater (Telford),
Hereford, Kidderminster, Burton

City of Wolverhampton Academy Trust
North East Wolverhampton
Academy, South Wolverhampton
& Bilston Academy

University of Wolverhampton
Multi-Academy Trust Schools

University Technical Colleges
Health Futures - West Bromwich,
WM Construction - Springfield

Other Significant Projects
- Elite Centre for Manufacturing
  Skills Spokes – Tipton & West
  Bromwich.
- Arts Park – Wolverhampton.
OUR INTERNATIONAL PRESENCE

The University of Wolverhampton has an impressive international reputation built on the University's core activities in teaching, research and consultancy.

With over 10 per cent of our student body coming from outside the EU, we are committed to the internationalisation of our University. We want to work with the communities we are based within to ensure we meet the needs of the individual area. As such our strategically based regional offices in China, South Asia, South East Asia, Middle East and West and Central Africa are fundamental in student recruitment and developing partnership links. We also have a European office in Brussels with a focus on engaging in European policy debate and funding.

We work with a number of partners across a range of geographical regions to deliver courses in-country, as part of the University's commitment to partnership and development for the global economy. Our in-country provision has been going for over a decade and we now have over 2,000 students studying University courses ranging from Higher National Diplomas (HNDs) and honours degrees to taught postgraduate courses.

We are committed to engaging in overseas capacity building as a major part of our mission and strategy. Examples of such engagement include working with partners on staff development programmes to provide the opportunity for those staff to gain Master's, PhDs or teaching qualifications, and working directly with governments on leadership and entrepreneurship programmes.

The University of Wolverhampton has committed a minimum of 1 per cent of its overall international income to international Corporate Social Responsibility (CSR) projects. A range of initiatives have been supported by the University to provide opportunities for young people from disadvantaged backgrounds in Costa Rica, Cameroon and India. In addition, the University has welcomed Syrian academics under the CARA scheme.
THE UNIVERSITY OF OPPORTUNITY: OUR INTERNATIONAL PRESENCE
FACULTY OF SCIENCE AND ENGINEERING

FACULTY OVERVIEW

The Faculty
The Faculty has around 200 academic, technical and administrative staff and comprises of six schools which are:

- Architecture and the Built Environment
- Biology, Chemistry and Forensic Science
- Biomedical Science and Physiology
- Engineering
- Mathematics and Computer Science
- Pharmacy

Its Vision and Mission
The Faculty is a key provider of vocationally relevant higher education and research in Science and Engineering closely linked to the needs of the professions and industry, as well as addressing key global concerns such as sustainability and health. It is proud of its contribution to the regeneration of the West Midlands and aims to meet the national and global demand for STEM graduates.

In its present phase of development the Faculty aims to deliver its current portfolio of courses and maintain its research strategy. Over the next few years it will:

- build on successful existing STEM provision
- develop new STEM provision, e.g. Chemistry, Chemical Engineering and Architecture
- become a leader in public understanding of Science
- manage international provision and opportunity in STEM subjects
- support industry needs through its course offering, its research and its knowledge transfer
- be recognised for the quality of the student experience
- build on its reputation for research and develop research in the pedagogy of STEM subjects

Aims and Objectives
The Faculty aims to:

- grow STEM numbers
- introduce a broad foundation year
- increase the UCAS entry tariff
- replace under-performing provision with new courses
- ensure work experience for all courses and build employability into the curriculum
- secure 100% PSRB accreditation wherever appropriate
- be in the upper quartile for NSS and DELHE scores
- expand and develop integrated masters
- secure progression agreements with all FE colleges in the region
- promote the public understanding of Science
- build PGT to 30% of provision and increase the proportion of high value courses
- increase PGR by 10% per annum
- refocus TNE to ensure that all schemes are academically successful and economically sustainable
- develop industrial partnerships, knowledge transfer, and commercial activities delivering increased income
- develop a strategic research plan post REF that maximises research impact and underpins all teaching
- develop the School as a centre for pedagogical research and curriculum development in Science and Engineering
- ensure all teaching staff are members of HEA and subject based professional bodies

Its Portfolio
The Faculty has a wide range of subjects in its portfolio with each school focusing on specific areas. The programmes provide range from foundation degrees, HND, BSc, BEng, MEng and MPpharm at undergraduate with MSc, and PhD at postgraduate.

Enterprise
The School has experience of Knowledge Transfer Partnerships and a growing reputation for its role in working with local industries. It presently achieves an external income of around £4.5 million annually.

Research
The faculty has a distinctive research and HE provision in STEM that reflects both regional and global priorities.
The University of Wolverhampton is seeking to appoint a Head of School of Medicine and Clinical Practice to grow and lead our new School in the Faculty of Science and Engineering.

We are looking for an exceptional individual who will be able to demonstrate significant achievement in medical, or a relevant subject allied to medicine, education, research and/or practice at national and international level. The successful candidate will demonstrate the leadership and organisational skills necessary to co-ordinate the development of teaching, research and income generation. You must be able to show evidence of an ability to develop effective collaborative links with hospitals, community and industrial sectors. You must have a clear vision for the future development of medical education, research and practice, as well as the ability to inspire and motivate others and effective team building skills.

The University has invested in new science laboratories, clinical resources and facilities to support learning, teaching and clinical skills development.

A professorial post will be available to applicants with evidence of an outstanding record of relevant, peer-reviewed publications, successful research student supervision and research income generation. Your specialist area of expertise, including teaching and/or research, should be clearly identified in your application.
1. ORGANISATION CHART

Reports to:
Dean of Faculty of Science and Engineering

Direct reports:
Head of Departments

2. CONTACTS

Internal:
University Executive members, Dean of Faculty, Associate Deans, Faculty Registrars, Faculty Finance Officer, Central Services, School Staff, Faculty Administrative Staff, Heads of Schools and Heads with Functional Responsibilities, Campus Management, Learning Centre Staff, academic colleagues, students including researchers, and Campus Staff.

External:
Wide range of clients including potential students, researchers, Local Authorities and local/regional/national agencies, other groups as required by Faculty Executive Team.

3. BUDGETARY RESPONSIBILITY

There are budgetary responsibilities as devolved by the Dean of Faculty.

4. PURPOSE OF THE POST

The principal role of the Head of School is to promote the School as a centre of excellence in medical education, research and knowledge exchange, and to take a leading role in strategic planning to ensure the successful leadership and management of the School of Medicine and Clinical Practice in collaboration with key stakeholders, whilst simultaneously ensuring the effective operational management of the School in line with the Faculty Strategic Plan.

It is expected that the Head of School will take a leading role in the development and management of a sustainable portfolio of professional accredited medicine/health science related undergraduate and postgraduate courses.

The Head of School will additionally adopt an integrative approach and involve all staff and key stakeholders in the delivery and exploitation of research outputs demonstrated through the Research Excellence Framework (REF).

The successful candidate will also lead in the preparation of the School’s submission to the next Research Excellence Framework, Teaching Excellence Framework and Knowledge Exchange Framework.

A Professorship will be available to suitably qualified candidates who satisfy the University’s criteria for Professorial designation.
5. MAIN DUTIES AND RESPONSIBILITIES

A. Develop medical/health science related education, research and industry collaboration and engagement in line with the Faculty's strategies.

B. Take responsibility for the effective management of the School’s activities and budgetary control of finances working with Associate Deans, the Faculty Registrar and the Deputy Faculty Registrars.

C. Lead the School’s Research activities and obtain Quality Related (QR) funding for the School in the REF, working with the Associate Dean for Research and PG Studies.

D. Lead School’s the Business Engagement, Transnational Education and Life Long Learning activities working with the Associate Dean for Business Engagement to make significant contributions to income for the Faculty.

E. Lead the School’s Recruitment and Outreach activities working with the Faculty’s teams on Recruitment and Outreach to ensure recruitment to School and Faculty targets.

F. Provide academic leadership within the School and provide a market-focussed lead on curriculum developments working with the Associate Dean Academic, and remain engaged in the taught provision.

G. To promote the development of a high-performance culture in the Faculty, to enhance the capacity of colleagues to make a positive contribution to increase the pace of implementation and change.

H. To foster and support a climate of trust and openness, encouraging staff within your area of responsibility to develop a culture of ownership, responsibility and accountability, in line with the University of Wolverhampton values.

I. To lead and manage proactively, efficiently and effectively within the Faculty and within the range of cross-institutional networks. To represent the Faculty at external and internal events, providing feedback to the Senior Executive team where appropriate.

J. To support the development and delivery of the Faculty and corporate objectives as determined in the plans and sub-strategies.

K. Such other duties and responsibilities as may be required of Heads of Schools and Professors.
OTHER FEATURES OF POST

The post holder will be required under the terms of his/her contract of employment with the University to participate in a staff appraisal scheme, which includes an element of observation of teaching at the point of delivery.

This job description sets out the duties of the post at the time it was written. Such duties may vary from time to time without changing the general character of the duties or the level of responsibility entailed

General Data Protection Regulation (2018)

The role holder will be familiar with the above legislation and will, at all times, be mindful of his/her responsibilities under the above Act. Attention is specifically drawn to the need for confidentiality in handling personal data and the implications of unauthorised disclosure.

COMPUTER MISUSE ACT (1990)

The role holder will need to have regard for the provision of the above Act and in particular take such steps as may be necessary to prevent unauthorised access to computer material (Section 1) and the unauthorised modification of computer material (Section 3).

HEALTH & SAFETY

The role holder may be expected to undertake emergency first aid training and risk assessment training. The role holder must ensure, as far as is reasonably practicable, that he/she is familiar with all relevant Health and Safety legislation and recommendations and that these are observed within his/her areas of responsibility. Attention is drawn to the University’s policy statement on Health and Safety at Work, copies of which have been displayed on noticeboards in the University. Any accident in the role holder’s area must be entered in the accident book.
## PERSON SPECIFICATION

<table>
<thead>
<tr>
<th>Attribute</th>
<th>Essential (E) or Desirable (D)</th>
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</thead>
<tbody>
<tr>
<td><strong>Standard of general education</strong></td>
<td></td>
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<tr>
<td>A good honours degree in any subject allied to medicine.</td>
<td>E</td>
</tr>
<tr>
<td><strong>Academic qualifications</strong></td>
<td></td>
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<tr>
<td>A PhD or equivalent qualification and or professional experience.</td>
<td>E</td>
</tr>
<tr>
<td><strong>Professional qualifications</strong></td>
<td></td>
</tr>
<tr>
<td>Membership of relevant PSRB.</td>
<td>E</td>
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<tr>
<td>Membership of HEA.</td>
<td>E</td>
</tr>
<tr>
<td>A relevant teaching and learning qualification.</td>
<td>D</td>
</tr>
<tr>
<td><strong>General skills/experience</strong></td>
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<tr>
<td>Significant evidence of successful leadership in Higher Education.</td>
<td>E</td>
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<tr>
<td>Evidence of demonstrable line management skills.</td>
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</tr>
<tr>
<td>Experience with computer information systems in Higher Education.</td>
<td>E</td>
</tr>
<tr>
<td>Experience of curriculum design, enhancement and teaching and learning.</td>
<td>E</td>
</tr>
<tr>
<td>Experience in professional consultancy income generation.</td>
<td>E</td>
</tr>
<tr>
<td>Ability to work under pressure, with a proactive approach to work.</td>
<td>E</td>
</tr>
<tr>
<td>Highly motivated, Excellent written and oral communication skills.</td>
<td>E</td>
</tr>
<tr>
<td>A Professorship will be available to suitably qualified candidates who satisfy the University's criteria for Professorial designation.</td>
<td>D</td>
</tr>
<tr>
<td>Skills in external income generation.</td>
<td>D</td>
</tr>
</tbody>
</table>
### Person Specification

**Attribute**

<table>
<thead>
<tr>
<th>Specific Knowledge and Skills:</th>
<th>Essential(E) or Desirable(D)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Substantial teaching experience in subjects allied to medicine related disciplines at an undergraduate and postgraduate level.</td>
<td>E</td>
</tr>
<tr>
<td>Skilled practitioner able to teach one or more areas.</td>
<td>E</td>
</tr>
<tr>
<td>Experience in seeking and obtaining accreditation of courses with Professional Bodies.</td>
<td>E</td>
</tr>
<tr>
<td>Ability to work effectively with healthcare/health science professionals.</td>
<td>E</td>
</tr>
<tr>
<td>Knowledge of recent developments in the health sector.</td>
<td>E</td>
</tr>
<tr>
<td>Knowledge of recent developments in the Higher Education sector.</td>
<td>E</td>
</tr>
<tr>
<td>Evidence of effective partnership working with healthcare providers including the NHS in the UK or equivalent public or private organisations abroad in order to build partnerships.</td>
<td>E</td>
</tr>
<tr>
<td>Experience of leading academic developments in medical related disciplines in UK Higher Education.</td>
<td>D</td>
</tr>
<tr>
<td>Evidence of international partnership building and the recruitment of international students.</td>
<td>D</td>
</tr>
<tr>
<td>Experience of the development of HE programmes in related disciplines for an international market.</td>
<td>D</td>
</tr>
<tr>
<td>Experience of working with private healthcare providers.</td>
<td>D</td>
</tr>
<tr>
<td>Experience of PhD supervision.</td>
<td>D</td>
</tr>
</tbody>
</table>

**Personal Attributes required for effective performance in role:**

| Evidence of committee work and ability to chair meetings. | E |
| Experience of working closely with academics from other subjects. | E |

**Other:**

| Commitment to equality, diversity and Quality Systems. | E |
| Commitment to / understanding of Health & Safety. | E |
APPONTMENT PROCESS
AND HOW TO APPLY

The process will involve shortlisted candidates undertaking a 15 minute formal presentation to a selected audience, followed by a formal panel interview during the day.

Closing date for applications is: 24th January 2020

For informal discussions regarding the post contact Prof. Nazira Karodia on 01902 321920 or Nazira.Karodia@wlv.ac.uk